

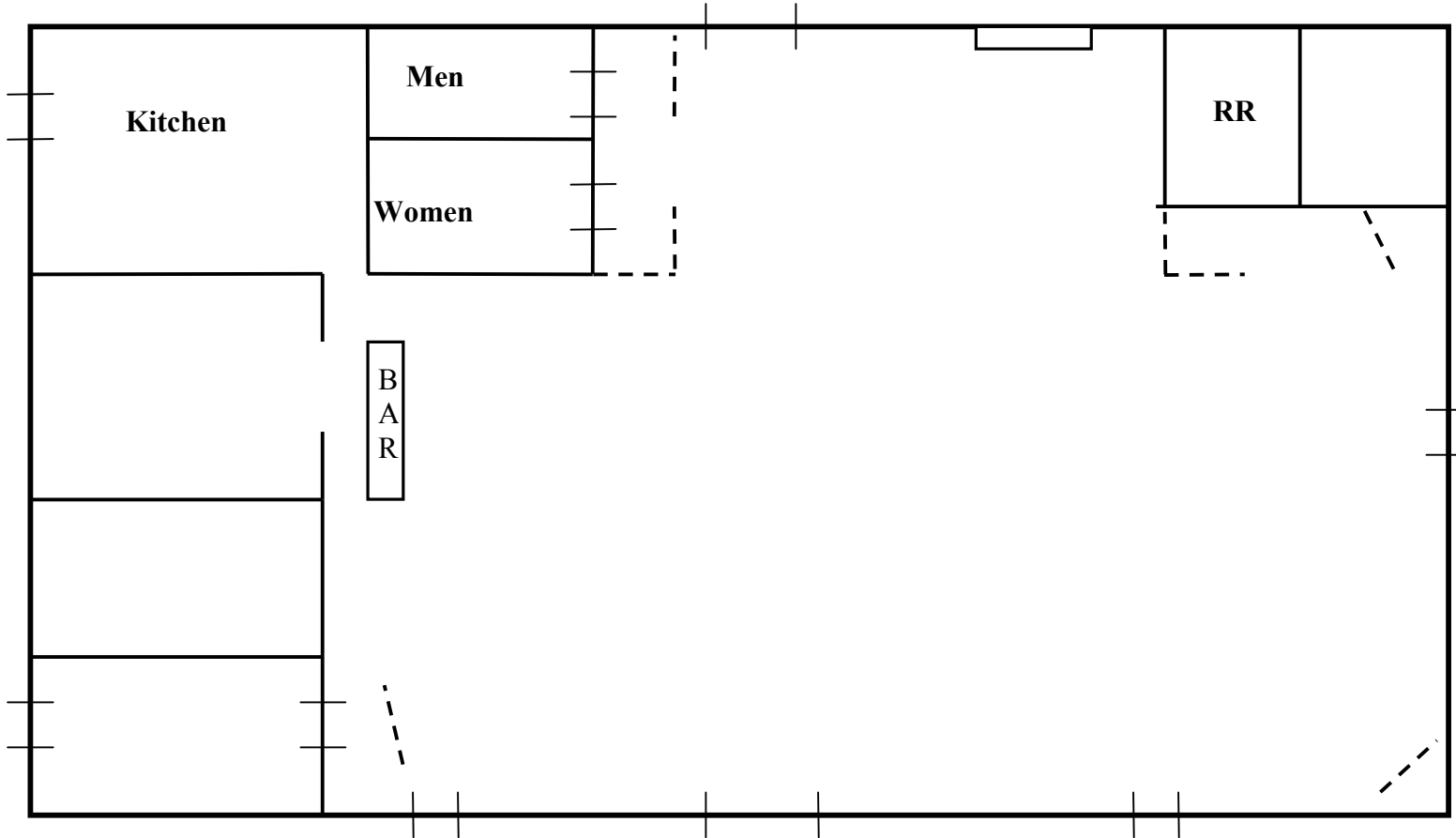
Fitzpen Place

EVENT SET-UP

fitzpenplace@bellsouth.net

FAX # 251-621-6654

Day/Date: _____ Name of Renter(s)/Event: _____



FRONT ENTRANCE

TABLES: _____ # Round _____ # for guests _____ # chairs @ ea table CHAIR COVERS ___ NO ___ YES # ___ ivory # ___ white # ___ black
 _____ # Rectangle _____ # for guests _____ # chairs @ ea table
 TABLE CLOTHES ___ NO ___ YES ___ ivory ___ white (___ lap length ___ floor length) ___ # Rectangle ___ # Round
 RUNNERS ___ NO ___ YES ___ black ___ red ___ gold ___ silver ___ green
 TOPPERS ___ NO ___ YES ___ black ___ red ___ gold ___ silver ___ green

COMMENTS: _____