

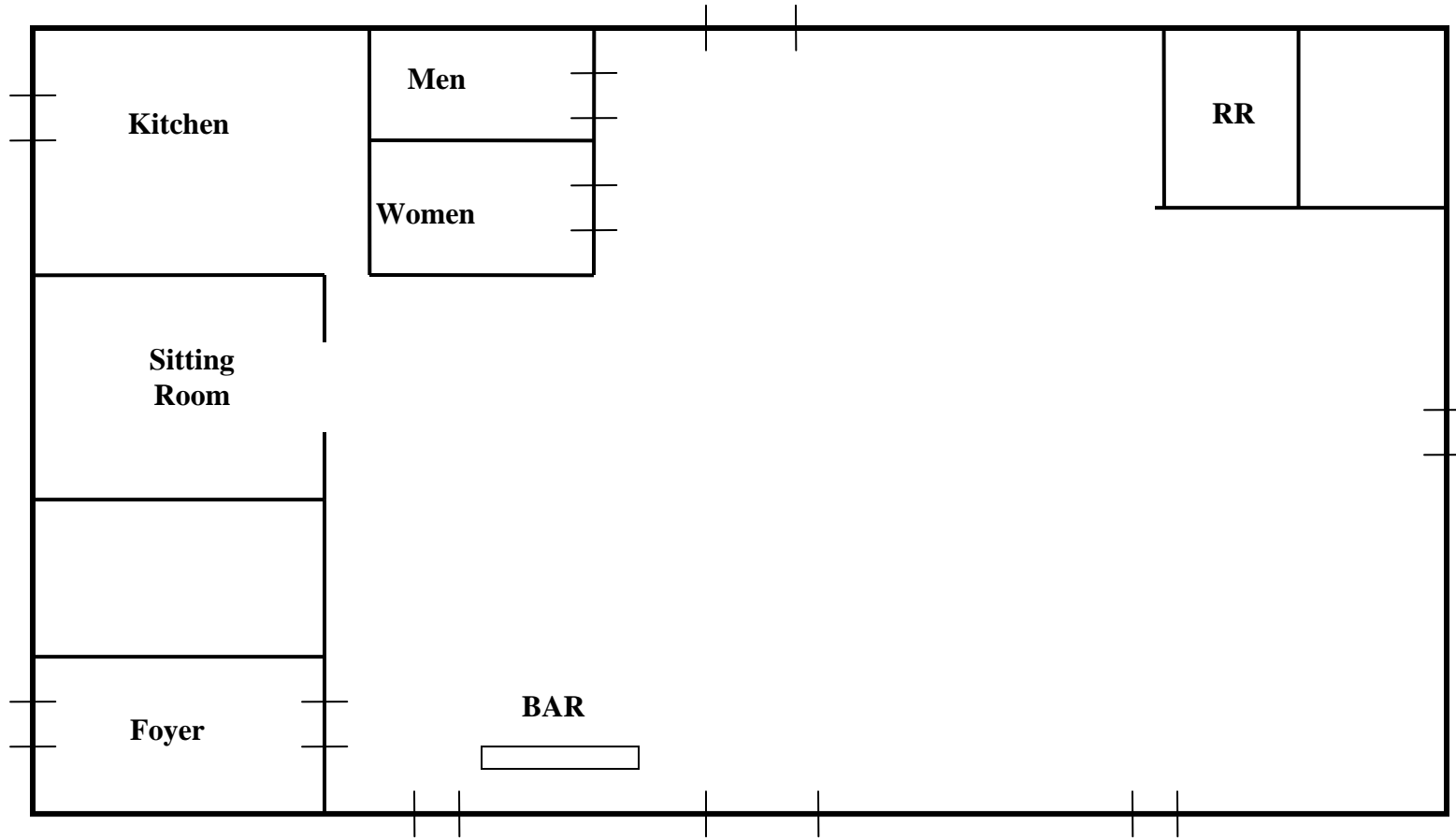
# Fitzpen Place

EVENT SET-UP

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Day/Date: \_\_\_\_\_ Name of Renter(s)/Event: \_\_\_\_\_



FRONT ENTRANCE

TABLES:    \_\_\_ # Round                    \_\_\_ # used for guests            \_\_\_ # chairs @ each table  
               \_\_\_ # Rectangle                \_\_\_ # used for guests            \_\_\_ # chairs @ each table

TABLE CLOTHES    \_\_\_ NO        \_\_\_ YES        \_\_\_ ivory        \_\_\_ white        \_\_\_ # Rectangle        \_\_\_ # Round

CHAIR COVERS    \_\_\_ NO        \_\_\_ YES        \_\_\_ ivory        \_\_\_ black

COMMENTS: \_\_\_\_\_